

Important dates and events

Date	Event	Schools involved	Transport
Thursday 7th May	Year 6 admissions event	All	N/A
Throughout May and June	Transition team visit Primary Schools	Group 1: Shotton Hall Primary, Acre Rigg Academy, Howlatch Lane Primary, Shotton Primary, Our Lady of Rosary Primary, Our Lady of Lourdes Primary, Wingate Primary	N/A
Tuesday 16th June, 9:00-11:00am	Visit to The Academy at Shotton Hall	Group 2: Cotsford Primary, Hetton Lyons Primary, Ludworth Primary, New Seaham Academy, Seascape Primary, St Godric's Primary, St Joseph's Primary (Murton), St Joseph's Primary (Blackhall), Wheatley Hill Primary	Parents/ carers to drop off at 9am and pick up at 11am
Tuesday 16th June, 12:30-2:00pm	Visit to The Academy at Shotton Hall	Group 3: Blackhall Primary, Easington C of E Primary, Easington Colliery Primary, Heselden Primary, Hutton Henry Primary, Ribbon Academy, South Hetton Primary	Academy Shuttle buses
Thursday 18th June 9:00-11:00am	Visit to The Academy at Shotton Hall	Group 4: Cassop Primary, Eppleton Primary, Hetton Primary, Seaview Primary, Sedgefield Primary, St Mary's Primary, St Oswald's Primary, Thornley Primary	Parents/ carers to drop off at 9am and pick up at 11am
Tuesday 23rd and Wednesday 24th June	Full year group taster days	All pupils to attend. Please bring a packed lunch (If your child receives Free School Meals lunch will be provided). Wear Primary School uniform.	Groups 1 and 3: Transported to the Academy at back to Primary School. Groups 2 and 4: Parents/ carers to drop off at 9.30am and pick up at 2pm.
Wednesday 24th June, 5:30 - 7:00pm	Disco	All children are invited. Please bring money for tuck shop (please bring change, not notes).	N/A
Tuesday 30th June, 3:30 - 6:00pm	Uniform trying on session	Opportunity for parents/carers to bring their child to try on uniform.	Families to drop off and collect children
Thursday 3rd September (8.20am)	School year begins.		



TRANSITION PASSPORT 2026

Welcome...

We are delighted you have chosen The Academy at Shotton Hall for your child's secondary education. We are very much looking forward to welcoming all our new students and their families.

We have organised a comprehensive transition programme aimed at introducing your child to life at The Academy at Shotton Hall and to lay out the foundations for a successful time here.

We are looking forward to meeting you and your child over the coming weeks and working alongside you in September.

Best regards,
Miss A Hook, Head of School

Meet the transition team



Miss Hook
Head of School



Mrs Sharpe
Head of Transition



Mrs Heseltine
Head of Pastoral Care



Mrs Mein
SENDCo



Mrs Edwards-Barkel
Assistant SENDCo



Mrs Bridgewater
Pastoral



Mrs Rodgers
KS3 Behaviour Lead



Mrs Siddle
Year 7 Learning Manager

Useful information

Expectations

We believe in 'The Shotton Hall Way' where our students are polite, well mannered, show courtesy, present themselves well and are active in learning. We enjoy praising students and have a fantastic rewards system. We do also have a range of sanctions which includes detentions after school. These are compulsory and teachers inform parents/pupils of dates and times.

Attendance

100% attendance for each student is our target. We celebrate students who are able to achieve 97% or above each half term. Half term attendance is very closely monitored. High attendance is fortified with a 'can do' attitude.

Merits

Staff award students MERIT points for: good behaviour, impressive work and representing the Academy. These merits will be used to determine rewards week pathways and can be spent throughout the year on a variety of items in the LRC.

Equipment

It is compulsory for students to carry a pencil case with the following equipment: 2 pens, 2 pencils, eraser, ruler, 2 highlighters and a scientific calculator - Casio fx-83GT or Casio fx-85GT. In addition to this, students will need a bag large enough to carry an A4 size file/exercise book. Equipment checks will be carried out by sept tutors, Learning Managers and the Senior Leadership Team. The LRC has a stationery shop where equipment can be purchased if broken or missing. You will be able to buy a calculator via Scopay for the reduced price of £10 following the May 7th meeting.

Homework

Homework is a vital part of learning. A rough guide is that students will receive one piece of homework for every three hours of each subject.

Parent Portal

Once your child is on roll all parents and students will be allocated login details and a password for the Parent Portal. This site allows access to student timetables, attendance, data, reports, homework details and more.

Student POD

The Academy at Shotton Hall has a virtual learning environment called Student POD. Student POD has all the information about the subjects you study including; knowledge organisers, topic resources and helpful tools and information for revision. This is where all online textbooks for your children are stored. You will be able to log onto Student POD from September.

Inclusion

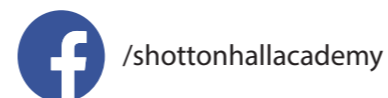
Our SEND Team works closely with Primary Schools to ensure a smooth transition. Any students identified by Primary Schools will receive extra transition. There will be a Form emailed to all parents about their child's SEND, medical and health needs.

Mobile phones and smart watches

Mobile phones and smart watches are banned from being used in school by students. They must be turned off and in bags if a child has one on site. Misuse of mobile phones/watches in school will result in confiscation and will be stored securely in the general office until parents are able to collect.

Social media at Shotton Hall

The Academy regularly posts stories and information on our Facebook page. Please follow us at:



SCOPAY

The Academy uses SCOPAY Payment Portal which is a convenient online payment system that allows parents to make secure payments for lunch money, trips and other events that are happening in school. We use Payment Portal as it is a secure, flexible and efficient way for parents to make payments, and it reduces the amount of cash brought into school and provides parents with a secure record of all transactions. You can also monitor lunch money balances and view accurately what your children have been eating for lunch. In your admission pack you will have an instruction letter containing your unique code to generate your child's SCOPAY account. Please email sharon.sillito@shottonhallacademy.co.uk if you have any issues or would like any further information.

Concessionary travel

Here at The Academy at Shotton Hall we have shuttle buses available for those children who do not qualify for free transport from Durham County Council. The shuttle buses are completely independent of County transport, and it is worth contacting County also to see if there are places available on the County buses. The areas currently covered are Shotton, Haswell, Wingate, Station Town, Hutton Henry, South Hetton, Murton and Castle Eden. We offer this on a first come first served basis and the cost will be £70 per half term (£420 for the academic year) payable half termly in advance. Please note that the seat on the shuttle may only be for Year 7 and transport is not guaranteed after Year 7. Anyone who may be interested in a shuttle seat and would like further information, please contact Dr Natasha Hargreaves at natasha.hargreaves@shottonhallacademy.co.uk or Rebecca Elliott, Head of Admin on 0191 518 0222.

Day structure

The school day begins at 8:20am and finishes at 3:00pm. Each student starts the day in sept followed by five lessons broken up by a morning break and lunch. At the end of each day, we have a variety of clubs to choose from. We arrange transport for those who need it. The LRC is also open after school for students to complete any homework (open until 4:15 on Monday - Thursday and 3:45pm on Fridays).

Contact

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Peterlee, County Durham, SR8 1AU

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