



10 November 2023

Dear parent/carer

Something at school we are trying; **'be the warmth on a winter day'** anonymous.

Thank you for taking the time to respond to the recent parental survey. To answer the queries raised:

Dinner queues

We offer a grab and go lunch service to avoid all queues. Students can pre-order hot and cold lunches from a lunch order form that is completed in sept. Their lunch is then individually packaged and located in a pick-up area. They don't even have to wait at the till to pay, the money is automatically deducted.

Parents evening and knowing how your child is progressing

We have two parents' evenings for each year group.

The first is the online tutor evening at the start of the year, the aim of which is to speak to home and check the return to school has been okay. It's a good opportunity to put a face to your child's sept tutor and have a point of contact as and when needed.

The second parents' evening is with your child's subject teachers. Appointments are to suit parental preference – both in person and online.

You can expect 3 reports during the year. Following each assessment period, a report will be available on Insight giving details about academic attainment and progress, homework, attitude, behaviour, attendance, behaviour and merits. If we have concerns at any point, we will contact home. If you would like more information you are encouraged to contact school and speak to staff.

Each term we have parental information events. The aim of these is to give more detailed information and meet staff. For example – helping your child study, ADHD and school. We will of course accept requests, so please get in touch if there is something you would like.

Detention details

Detention slips give the time, length of the detention and which member of staff issued it. Students should know why they have received one. If you have any questions after speaking to your child, please contact school and the member of staff will provide more details.

SEND

If you have any queries about SEND, please get in touch with our SENCO or assistant SENCO

angie.mein@shottonhallacademy.co.uk

helen.edwards-barkel@shottonhallacademy.co.uk

If your child has SEND you should have login details to Edukey, within which you can see the interventions currently taking place, recommendations, targets, reviews and future plans.

To access your child's SEN support plan, you log onto <https://edukeyapp.com/parent>.

If you require your access code again please e-mail

carole.crosbie@shottonhallacademy.co.uk

Pink Slips

If your child is absent for a prolonged period of time, they are expected to photocopy any missing work. To minimize any lost learning, so your child does not fall behind, this process is vital.

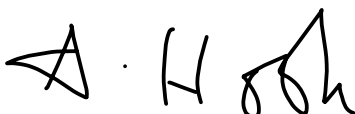
They get a "pink slip" for this. Miss Bartley co-ordinates this:

carole.bartley@shottonhallacademy.co.uk

Finally, as always, if you have any queries, please call school 0191 5180222 or email at

enquiries@shottonhallacademy.co.uk

Best wishes

A handwritten signature in black ink, consisting of a stylized 'A', a dot, 'H', and a cursive 'hook'.

Alex Hook
Head of School